

**ARTWORK
PREP WORK**

To avoid delays and insure the highest quality results, please make sure you've done all of the following:

- Exact CD dimension specifications have been followed using a CD template downloaded from www.mediarighton.com.
- All bitmap images are saved as a TIFF or EPS.
- All bitmap images are saved at a minimum of 300 dpi.
- Disc design artwork can be created in both Pantone or CMYK. Never create your artwork using RGB. All design artwork for printing on paper products must be created in CMYK only. PMS or special coating can be done at an extra cost.
- Final CD artwork is created using a MAC and in Illustrator, Quark Express, Freehand or PageMaker.
- All fonts are converted to outline or included with the artwork you submit.
- All linked files are included with the artwork you submit.
- A laser or digital proof is attached to ensure accuracy.
- Laser separations are provided.
- A printout of file directories had been included.
- Provide contact information of the designer.

Note: Laser proofs do not always output the same way as the image setter. Monitor images do not always match hard proof images; all digital proofing devices do not output hues and values the same way.